

RESEARCH STUDENTS' INDUCTION

Monday, 21st January 2019

Room G21A, Ground Floor, Senate House

09:30 Registration

10:30 Your doctoral programme

The academic organisation of the School; your responsibilities; personal and professional development; the role of student representatives; procedures for upgrade from MPhil to PhD; an overview of research training opportunities

11.00 Working with your supervisor

Supervisory support and guidance, meetings, progress and feedback, monitoring and review, resolving supervision problems, and cultural awareness, who to go to when things go wrong

11:45 Coffee/tea

12:00 Online research training

An introduction to the School's new PORT website which contains research training courses and materials to aid postgraduates to develop and enhance their skills and knowledge.

12:30 SAS Space/Open Journals

An introduction to the School's data repository, SAS-Space and its open access journal system, SAS Open Journals; an explanation of what use these resources are to research students.

13:00 Research data & ethics

This session explores research data and ethics

13:15 Lunch

14:15 Building a bibliography: introducing referencing software*

An introduction to EndNote and Zotero, explaining the basic aspects of preparing and maintaining an electronic bibliography, sorting and searching, entering and editing references, and importing references from EndNote to Word.

14:45 Coffee/tea

15:00 Finding your way through archives and documents

An introduction to the major archival resources; how to identify the right archives for research in the humanities and social sciences; advice on working in archives and searching catalogues

15:45 Managing your research project

The PhD as a project to be managed: an introduction to the planning and management of time and resources needed to complete the thesis on time and to the required standard