



## **School Research Data Management Policy**

The School proposes the following policy on Research Data Management. It is acknowledged that this is an aspirational policy, and that implementation will take some years. It is also acknowledged that the policy may need revising as the research landscape and funders' requirements evolve.

1. The School Research Committee will be responsible for reviewing and updating the policy.
2. Research data will be managed to the highest standards throughout the research data lifecycle as part of the School's commitment to research excellence.
3. Responsibility for research data management through a sound research data management plan during any research project or programme lies primarily with Principal Investigators (PIs).
4. All new research proposals [from date of adoption] (as well as research projects that started in 12-13 Academic year) must comply with the funders' requirements on research data management.
5. The School with the help of the University will provide training, support, advice and where appropriate guidelines and templates for the research data management and research data management plans.
6. The School will meet its obligations in the provision of its services to support research data management.
7. Any data which is retained elsewhere, for example in an international data service or domain repository should be registered with the School.
8. Research data management plans must ensure that research data are available for access and re-use where appropriate and under appropriate safeguards.
9. The legitimate interests of the subjects of research data must be protected.

Approved May 2013