



Research Training Subcommittee

Terms of Reference

1. To maintain an overview of all the School's and institutes' research training;
2. To monitor the School's programme of transferable skills research training to ensure that the School provides its students with a programme which is current, relevant and comprehensive;
3. To keep the School's Research Methodologies programme under review to ensure it meets students' needs and is current and comprehensive;
4. To maximise the reach of the School's research training programmes, within and outside the School, where appropriate;
5. To help to ensure that School research and teaching staff receive the training they require, and which is required by external agencies, across the range of academic and teaching skills development;
6. To maintain a watching brief on external developments in research training for both research students and research staff; and to assist in maintaining research training networks;
7. To ensure that external funding opportunities relating to research training are maximised where appropriate at both School and institute level.

Reporting lines

- The Committee shall report to both the Academic Quality and Standards Committee and the Research Committee.
- The Committee shall receive annual reports from the School's Ethics Committee.

Membership

The RTSC membership is currently set as follows:

- At least one member of academic staff from each Institute (other persons may be nominated by Institutes)
- Staff Development Manager in the University's HR Division
- Student representative
- Ex officio: Chair of AQSC
- Chair (appointed by AQSC)
- Secretary: Research Training Officer
- In attendance: Registrar

Actual members are:

Ex officio: The Dean, as Chair of AQSC

Chair: Professor Iwan Morgan, ISA

Student representative: Arnhilt Hoefle, IGRS

Staff Development Manager: Susan Small

Secretary: Rosemary Lambeth

In attendance: Elaine Walters [Sally Mallard]

Members of academic staff:

Professor Sandra Clark, IES, Director

Professor Mike Edwards: ICIS, Director

Dr Guido Giglioni, Warburg, Lecturer

Professor Philip Murphy, ICwS, Director

Gerard Power, Access Librarian, IALS

Dr Simon Trafford, IHR, Training Officer

Dr Ricarda Vidal, IGRS, Lecturer

Dr Wim Van Mierlo, IES, Lecturer